

INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 49
Operating Engineers Career Pathway Program Tuition Benefit

ELIGIBILITY RULES, GUIDELINES AND REQUIREMENTS

The following are guidelines, requirements, and eligibility rules for students (“Student(s)”) requesting the Operating Engineers Career Pathway Program Tuition Benefit (“Tuition Benefit”):

Student Eligibility Requirements

- Students must be homeschooled or attend a private school in Minnesota or North Dakota or attend a public school in North Dakota that has denied* paying for enrollment in the Operating Engineers Career Pathway Program. Note: The Tuition Benefit is not available to students enrolled in public schools in Minnesota as Minnesota public-school districts cover the fees and tuition for enrollment in the Operating Engineers Career Pathway Program. *Public school students in North Dakota must have requested their school district pay for enrollment and been denied by the school district to be eligible for the Tuition Benefit.
- Students must be enrolled in at least one course (Construction Explorations, Basic Grade & Construction Math, ALV Basic Construction Equipment Fundamentals, and/or ALV Basic Maintenance of Mobile Equipment) of the Operating Engineers Career Pathway Program.
- Students must be children or stepchildren of Local 49 members currently in good standing in Local 49 or have a guardian that is a Local 49 member currently in good standing in Local 49. In the event a member dies or takes a death benefit withdrawal, a Student’s request will be given the same consideration as all others, providing the member was in good standing at the time of death or at the time that the death benefit withdrawal was taken.

For Students to be approved for the Tuition Benefit they must: meet all eligibility requirements, submit a correct and complete Operating Engineers Career Pathway Program Request for Tuition Benefit, have a parent or guardian that is a Local 49 member in good standing, and be enrolled in at least one course of the Operating Engineers Career Pathway Program.

Successful requests will be granted a tuition benefit for each course up to a maximum of the total fee of the four courses. This will be allocated and prorated based on the number of courses per semester. The Tuition Benefit will be paid directly to the Minnesota Virtual Academy, Roughrider Area Career and Technical Center or Stride or the educational provider for the Operating Engineers Career Pathway Program on the student’s behalf to ensure that the Tuition Benefit is applied correctly.

Continuing Eligibility Requirements

To be eligible to continue to receive the Tuition Benefit for courses in subsequent semesters the Student must successfully complete courses that they have previously been enrolled in. A Student that fails to successfully complete a course will not be eligible to continue to receive the Tuition Benefit for future courses.

Note: These eligibility rules, guidelines and requirements may be subject to change at the sole discretion of the International Union of Operating Engineers, Local No. 49.

REQUESTS FOR TUITION BENEFIT MUST BE COMPLETE AND TIMELY RECEIVED BY LOCAL 49's MAIN OFFICE AT:

Attn: Monica Schram
Local 49 OE Career Pathway Program Tuition Benefit
2829 Anthony Lane South
Minneapolis, MN 55418

Questions regarding the Operating Engineers Career Pathway Program can be directed to Jenny Winkelaar at 612-368-5933 or jwinkelaar@local49.org.

Questions regarding the Tuition Benefit can be directed to Christopher Chantry at 612-900-5651 or cjchantry@local49.org.

What happens if a Student is not eligible or has failed to meet continuing eligibility requirements?

The Student will be notified that they do not meet eligibility or continuing eligibility requirements. A written or electronic denial of eligibility notice will be provided to the Student which will set forth:

1. the reason(s) for the denial of eligibility;
2. a description of any additional material or information which might help in determining their eligibility (including an explanation of why that information may be helpful); and
3. a description of the appeals procedures and applicable filing deadlines.

The Student may appeal the denial of eligibility to the Tuition Benefit Committee. An appeal must be submitted in writing within fifteen (15) days of notice of the denial of eligibility. Appeals must be sent to:

Attn: Christopher Chantry
Local 49 OE Career Pathway Program Tuition Benefit
2829 Anthony Lane South
Minneapolis, MN 55418

The appeal must detail in writing, and with specificity, the reason for the appeal and why the Student is eligible for the Tuition Benefit. The Student is permitted to submit written comments, documents, records and other information as part of the appeal. The Tuition Benefit Committee may require additional evidence or materials. A full review of the appeal will be conducted by the Tuition Benefit Committee.

The appeal will be reviewed within thirty (30) days following receipt of the appeal. If special circumstances require an extension of time for reviewing the appeal, the Student will be notified in writing of the need for the extension. The extension notice will be provided prior to the commencement of the extension and will describe the special circumstances requiring the extension. Once the appeal has been reviewed and an appeal determination has been made, the Student will receive a written or electronic notice of the determination. If the appeal is denied, the Student will receive a written notification that contains an explanation of the reason(s) for the denial. The appeal determination of the Tuition Benefit Committee is final.

Note: These eligibility rules, guidelines and requirements may be subject to change at the sole discretion of the International Union of Operating Engineers, Local No. 49.